

**FINAL AGENDA AND COMMITTEE MINUTES
TOWN OF JUPITER
CHARTER REVIEW COMMITTEE
COMMUNITY CENTER
THURSDAY, FEBRUARY 19, 2009**

The meeting was called to order at 3:10 P.M. by Mr. McCarthy.

Present: Tom McCarthy, Chair; William Capko, Esquire, Vice-Chair; Robert Culpepper; Denise M. Nieman, Esquire; Anne Lyons, Assistant Town Manager; Thomas J. Baird, Town Attorney; and Sally M. Boylan, Town Clerk. Michael J. Kenney arrived at approximately 3:20 P.M.

1. Approval of January 27, 2009 Minutes.

Ms. Nieman moved to approve the January 27, 2009 Minutes; seconded by Mr. Capko; motion passed.

McCarthy	Capko	Culpepper	Kennedy	Nieman
Yes	Yes	Yes	Yes	Yes

2. Other issues for consideration.

Ms. Anne Lyons, Assistant Town Manager, mentioned Planning and Zoning Staff monitors the legal description of the Town boundaries to maintain equal distribution of the population for each district. She recommended waiting until after the census figures were taken, to consider any adjustments.

Consensus of the Committee agreed.

3. Review of Draft Report on the 2009 Charter Review Process.

Members discussed the draft report.

Article V – Section 5 – Acting Town Manager

Vice-Chair Capko suggested to include the phrase “the Assistant Town Manager or” to Section 5(c).

Article V – Section 6 – Town Attorney

Mr. Baird recommended to delete “as it deems necessary” in addition to deleting “and such Assistant Town Attorneys”.

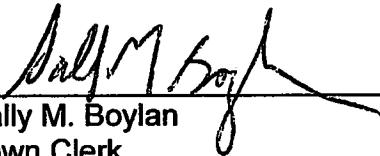
Ms. Nieman moved to approve the draft memo (Attachment A) including the two amendments, as stated above; seconded by Vice-Chair Capko; motion passed.

McCarthy	Capko	Culpepper	Kennedy	Nieman
Yes	Yes	Yes	Yes	Yes

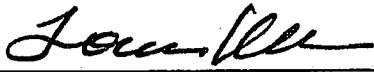
4. Schedule discussion for recommendations to Town Council.

Consensus of the Committee agreed to ask Staff to circulate the changes to committee members and schedule the report for the April 7, 2009 Town Council meeting.

Adjournment – 3:30 P.M.



Sally M. Boylan
Town Clerk



Tom McCarthy
Chair