

**FINAL AGENDA AND MINUTES
TOWN OF JUPITER
TOWN COUNCIL WORKSHOP
JUPITER COMMUNITY CENTER
THURSDAY, JUNE 16, 2016**

Mayor Wodraska called the meeting to order at 6:32 P.M.

Roll Call: Mayor Todd R. Wodraska, Councilor Ron Delaney, Councilor Jim Kuretski, Councilor Wayne R. Posner, Town Manager Andrew D. Lukasik, Town Attorney Thomas J. Baird and Town Clerk Sally M. Boylan. Vice-Mayor Ilan G. Kaufer arrived at 6:35 P.M.

CITIZEN COMMENTS - None

1. Discussion of Operating Budget, Preliminary Community Investment Program (CIP) Budget and objectives for fiscal year 2016 - 2017.

Mr. Lukasik suggested the cancellation of the July 5, 2016 Town Council Meeting due to the lack of items scheduled for the agenda.

Council unanimously agreed to cancel the July 5, 2016 Town Council Meeting.

Mr. Lukasik presented an overview of the budget including revenue and expenditures. He indicated a targeted reduction in millage rate from 2.4834 to 2.4171.

Councilor Kuretski asked if in the future, Staff could provide illustrative businesses to look at both resident and business impacts.

Mr. Lukasik summarized the expenditures including health insurance. He said there would be no increase in the cost the employee paid and the Town planned to maintain the HSA contribution.

Councilor Kuretski stated it would be important to document how much the Town has netted in savings by being self-insured.

Mr. Lukasik reviewed the proposed 16 new positions for the upcoming fiscal year.

Mr. Lukasik discussed the need for an additional electrician, a maintenance person at the Community Center, camp counselors, police body camera personnel, a code compliance officer, a social media specialist and water plant personnel.

Council and Staff discussed full time employee numbers, police numbers, salary studies and attrition planning.

1. Discussion of Operating Budget, Preliminary Community Investment Program (CIP) Budget and objectives for fiscal year 2016 - 2017.

Mr. Lukasik explained historical budget trends, and Palm Beach County Fire Rescue cost basis. He talked about growing levels of service.

Mr. Lukasik discussed General Fund balances which included Economic Development funds and some CRA funding for A1A and Parkway Street. He mentioned the General Fund typically included at least three months' worth of operating funds in reserves in case of emergency. He suggested Council provide policy direction for use of funds moving forward.

Councilor Kuretski noted the CIP budget was funded a year in advance and could be used in the short term. Mr. Vilella explained the CIP was no longer overfunded and a large portion had been spent.

Mr. Lukasik explained Priority Based Budgeting (PBB) a tool used to identify programs and services offered across departments, and the resources they require. He mentioned the budget had already been reduced by \$363,000 by using the model.

Mr. Lukasik discussed the increase in Ad Valorem and transfer debt services funds. He stated the Town was on track with the General Fund revenues for 2016 and the only item behind was Business Registrations. He also discussed revisions to the water fund.

Vice-Mayor Kaufer asked if the rate index increase was based on consumption for conservation rather than customer service. Mr. Lukasik stated the tiered levels of water usage had been reviewed and increased four years ago, but could be revisited.

Councilor Kuretski felt some of the utility companies used in the regional water rate comparison should not be included such as Port St. Lucie and St. Lucie County.

Mr. Lukasik highlighted the stormwater funds, which included equipment and system investments. He discussed the building fund highlights due to increases in construction and reviewed impacts and opportunities.

Vice-Mayor Kaufer stated the Town had never funded a beach restoration and believed the Town may not have a choice except to begin funding. He asked if there were other funding mechanisms which could be employed such as a voter referendum or the designation of funds from the restoration.

1. Discussion of Operating Budget, Preliminary Community Investment Program (CIP) Budget and objectives for fiscal year 2016 - 2017.

Mayor Wodraska felt the Jupiter Inlet District (JID) should take the lead for the beach restoration.

Councilor Kuretski stated he believed Palm Beach County (PBC) should pay for beach restorations. He specified he was not in support of the half cent sales tax increase but if it had passed, the Town could offer those funds on re-nourishing the beaches. He said he would like to know if re-nourishing beaches would qualify for the use of tax dollars.

Mayor Wodraska stated he did not believe the sales tax dollars could be used for beach re-nourishing.

Councilor Posner believed the Town should be lobbying PBC for the beach re-nourishing.

Councilor Kuretski asked Staff to contact the JID and ask if they would be open to discussing the renourishment solutions.

Mr. Lukasik briefly discussed Riverwalk special events and discussed some various options.

Councilor Posner felt the Town had accomplished activating the Riverwalk and did not believe the Town should continue sponsoring events.

The Council discussed whether or not to sponsor events at the Riverwalk. Vice-Mayor Kaufer suggested reducing the events from four to two. Majority of Council agreed. (TW, WP, IK) Mr. Lukasik said he would provide a proposal.

Mr. Lukasik discussed the Business Tax Registration process and the impact on the Planning and Zoning Department. He said the process was time consuming and needed to decide if it should be regulated or not. He asked Council if more information was required to make a decision.

Councilor Kuretski mentioned he was fine with not reviewing all things in the process but prioritizing and suggested taking a risk but not with things that had historically caused problems, the Council unanimously agreed.

1. Discussion of Operating Budget, Preliminary Community Investment Program (CIP) Budget and objectives for fiscal year 2016 - 2017.

Mr. Lukasik discussed the Body Camera Program and its high expense. He asked Council if they wanted to move forward with the program. Councilor Kuretski said he wanted feedback on the trial and benefits from the officers. Mr. Lukasik said he would provide the results from the pilot program.

Vice-Mayor Kaufer said most officers mentioned they were in favor of the program and suggested finding the best technology for the program as soon as possible.

Chief Frank Kitzerow, Jupiter Police Department, said they would move towards the program in the future and suggested the Town move ahead with caution.

Councilor Kuretski said he wanted to make sure the Police Department was in agreement.

Mr. Lukasik discussed the license plate recognition technology system and asked if Council would be interested in investing on a larger scale.

Vice-Mayor Kaufer stated he believed it was an important tool for the department and served as a great safety tool for the officers; he suggested one per shift.

Mayor Wodraska suggested offering a matching grant with neighborhood improvements for a stationary recognition camera as an option.

ADJOURN - 9:02 P.M.

Sally M. Boylan, Town Clerk

Todd R. Wodraska, Mayor