



Jupiter Building Department Change of Contractor Request

Date: _____

Permit Number: _____

Project Address: _____

Section A (Old Contractor)

Name of company relinquishing permit: _____

Name of Qualifier/authorized agent: _____

Signature of above: _____

Date: _____

Jupiter Occupational License #: _____

Section B (New Contractor)

Name of company assuming all responsibility _____
under terms of permit:

Print name of qualifier/authorized agent: _____

Signature of above: _____

Date: _____ Contractor Cert.#: _____ Jupiter Occupational License #: _____

Section C (Property Owner)

At the time the contractor relinquishes the permit I, the property owner, shall assume total responsibility for the work completed to that date and hold the Town harmless.

I understand that if a separate notice of commencement was filed under the name of the contractor being changed, a certified copy of the new Notice of Commencement must be submitted to the Building Division before the work may continue.

Property Owner's Name: (Print) _____

Property Owner's Signature: _____

NOTARY:

Witness my hand and seal this _____ day of _____, 20 _____

My commission expires: _____

Notary Signature: _____

APPROVED:

Chief Building Inspector: _____

Date: _____

Letter from Property owner
to be submitted if original contractor
does not sign change of contractor form.

(Date)

Chief Building Inspector
Town of Jupiter
210 Military Trail
Jupiter, FL 33458

RE: Change of Contractor

Dear Chief Building Inspector:

I hereby request that you authorize and approve my request for a change of contractor without the consenting signature of the original contractor. I wish to change contractors because *list reason(s) here*

I hereby agree to indemnify and hold harmless the Town of Jupiter against all loss, claims, suits or demands made by the original contractor including costs and attorneys fees the Town may incur by reason of granting this request.

Sincerely,

(Property owner signature here)

WITNESSED:

Notary Public

Date