

SINGLE FAMILY DWELLING OR DUPLEX

(For Townhouses, see "Commercial & Multi-Family" checklist)

MAXIMUM PLAN SIZE 24" X 36"
NO HIGHLIGHTING

Town of Jupiter
Registration No: _____

**Applicant must provide a completed application and the following items:
(one copy if items are 11" x 17" or smaller and two copies if larger)**

Please indicate items submitted with a checkmark (✓).

1. Permit application (check appropriate trade) both sides completed and signed _____

2. Survey, signed/sealed with lot square footage, proposed elevation of first floor and **base flood elevation established by FEMA**. If not part of engineered site development plan, **indicate elevation of six (6) site grade elevations**. _____

Required Setback	F	R	S	S
Proposed Setback	F	R	S	S

3. **Lot drainage plan/survey required including direction of flow arrows representing the proposed drainage.** _____

4. Site Plan with all structures and appurtenances, etc., **setbacks** and turnout location. Site plan can be deleted if information is on s/s survey. _____

5. Plans must state design parameters, compliance with: 5th Edition FBC (2014) Section 1603.1. Plans shall be signed and sealed by the designer. _____

6. Plans must state structure was designed with opening protection devices. Provide design pressures for all openings and list of product approvals and NOAs. _____

7. FL Energy Efficiency Code Form (**with extra cover sheet**) and HVAC load calculations. _____

8. Floodplain Development Permit –only required when the structure is within a special flood hazard area. _____

9. Soil analysis, signed/sealed. _____

10. Completed Drainage Certification Form _____

11. Owner/Builder Affidavit, if applicable _____

12. Plans and specifications that include:
(see separate list for structures in Coastal Construction Zone.)
 - a. Manufacturer and engineer truss layout with designer's name and design loads _____
 - b. Mechanical plans and specifications (duct type, insulation R value, SEER, KW, etc) _____
 - c. Truss engineering (cut sheets) to be on jobsite for inspection, not for plan review. _____
 - d. Approval stamps from the following prior to submittal. _____
 - 1) **Sewer System**
Loxahatchee River Environmental Control District (561) 747-5700
2500 Jupiter Park Drive _____
 - 2) **Septic System**
Palm Beach County Health Department (561) 355-3022 _____
 - 3) **Water**
Jupiter Utility Department (561) 746-5134 _____

**IF RESIDENT LIVES IN A DEED RESTRICTED COMMUNITY,
OBTAIN HOMEOWNERS ASSOCIATION APPROVAL PRIOR TO COMMENCING WORK**

1. Permits for plumbing, electrical, air conditioning, paving, roofing, perimeter fencing, pool, pool deck permits, etc. (as applicable) are required before commencing.
2. Form board tie-in survey with finished floor elevation shall be submitted prior to placing concrete.
3. Garage door certification for windload and anchoring specs required on jobsite for inspection.
4. Product approvals for doors and windows required on jobsite for inspection.
5. **Provide inspector with a final "as-built" drainage plan at final inspection.**
6. Certificate of Occupancy at completion of job requires.
 - a) Final tie-in survey with finished floor elevation and building appurtenances.
 - b) Structure completed in accordance with all Jupiter's codes and ordinances.
 - c) FEMA Forms OMB No. 1660-0008
 - d) Termite treatment certificate



**Town of Jupiter
 Building Department
 210 Military Trail
 Jupiter, Florida 33458
 Phone (561) 741-2286
 Fax (561) 741-0911**

FLOODPLAIN DEVELOPMENT PERMIT

Date Submitted _____ Date Approved _____ Bldg. Permit _____

Address _____

Lot _____ Block _____ Subdivision _____

Legal for Metes & Bounds **30-** _____

Type of Development _____ Size of Development _____ Excavation _____

Fill _____ Grade _____ Building or Other Structures _____

Other Alterations (specify) _____

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Location in Flood Plain:

a. _____ Inside regulatory floodway
 b. _____ Outside floodway limits
 c. _____ Inside flood plain
 (no regulatory floodway established)

Development Standards Data (Reference Ordinance 75-90)

1. If (a) or (c) is checked, attach engineering certification and supporting data as required.
2. Required floor elevation is _____ MSL (NGVD) Zone _____
3. Proposed finished floor elevation _____ MSL (NGVD)
 Attach survey as required.
4. Floodproofing information (if applicable):
 - a. Required floodproofed elevation is _____ MSL Zone _____
 - b. Actual (as built) floodproofed elevation is _____ MSL (NGVD)
 Attach engineering certification and supporting data as required.
5. Complete for alterations, additions or improvements to existing structures
 1. What is the estimated market value of the existing structure? \$ _____
 2. What is the cost of the proposed construction? \$ _____
 3. If the cost of the proposed construction equals or exceeds 50 percent of the market value of the structure, then the substantial improvement provisions shall apply.

Comments _____

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Applicant Acknowledgment

I understand that the issuance of this permit is contingent upon the above information being correct and that the plans and supporting data have been or shall be provided as required. I agree to comply with all applicable provisions of Ordinance 15-77 and all other laws or ordinances affecting the proposed development.

Applicant _____ Authorized Signature _____
 (PRINT NAME)

Building Official _____



Drainage Certification Form
Town of Jupiter Building Department

Permit # _____

(Print Name) I, _____ intending to be legally bound, hereby certify the lot drainage will be installed in accordance with the approved site drainage plans and details.

At said property _____ Date: _____

Signature, Permit Qualifier: _____

License # _____

State of Florida
Palm Beach County

The foregoing instrument was acknowledged before me this _____ day of _____, 20____ (Year).

by _____ who
(Name of Person Acknowledging)

Personally Known _____ Or Produced Identification _____

Type of Identification Produced _____

(Signature of Notary Public – State of Florida)

(Print, Type or Stamp Commissioned Name of Notary Public)

210 Military Trail
Jupiter, Florida
(561) 741-2286 Telephone
(561) 741-0911 Fax