

RESIDENTIAL ALTERATIONS/ADDITIONS SINGLE FAMILY/DUPLEX ONLY

**MAXIMUM PLAN SIZE 24" X 36"
NO HIGHLIGHTING**

Town of Jupiter
Registration No: _____

**Applicant must provide a completed application and the following items:
(one copy if items are 11" x 17" or smaller and two copies if larger)**

Please indicate items submitted with a checkmark (√)

1. Permit application (check appropriate trade) completed and signed _____
2. Owner/Builder affidavit; if applicable _____
3. Flood Plain Development Permit with existing finished floor elevation-only required when the structure is within a special flood hazard area _____
4. Survey that indicates the following:
 - a. Setbacks to property line _____
 - b. Power line location _____
 - c. No easement encroachment _____
 - d. Minimum two car required parking _____
 - e. Square footage of property _____
 - f. Drainage plan/survey including direction of flow arrows representing the proposed site drainage and six (6) grade elevations _____

Required Setback	F	R	S	S
Proposed Setback	F	R	S	S

5. Plans must state design parameters, compliance with:
FBC 5th Edition (2014), ASCE 7- 10. _____
6. Soil analysis; if no equipment access, alternate method may be allowed with approval of plans examiner _____
7. Identify required parking spaces as existing and proposed on survey/site plan
Separate engineering permit required if adding/changing driveway _____
8. Asbestos Notification Statement completed _____
9. Energy Code forms calculated for new conditioned space _____
10. Plans drawn to scale, including but not limited to:
 - a. Original and proposed floor plan with finished floor elevation _____
 - b. Existing and proposed sq. ft. of conditioned/unconditioned space, covered porches _____
 - c. Elevations of front, sides, rear _____
 - d. Occupancy use of rooms _____
 - e. Dimensions of rooms, windows, doors, etc _____
 - f. Typical interior and exterior wall sections _____
 - g. Foundation plan and sections _____
 - h. Roof specifications _____
 - i. Beams and headers _____
 - j. Name and address of designer _____
 - k. Electrical: Existing service riser and panel layout, Additional load calculation, lighting/switch/receptacle outlet locations _____
 - l. Plumbing riser _____
 - m. Mechanical plans and specs, existing and proposed _____
 - n. Approval stamp from Jupiter Utility Dept., LRECD, PBC Health Dept. as determined by occupancy use or change of square footage (Prior to submittal) _____

**IF RESIDENT LIVES IN A DEED RESTRICTED COMMUNITY,
OBTAIN HOMEOWNERS ASSOCIATION APPROVAL PRIOR TO COMMENCING WORK**

Note:

- Provide inspector with a final "as-built" drainage plan and a completed Drainage Certification Form at final inspection
- Palm Beach County and Jupiter impact fees may be required
- Applicable sub-permits required (electrical, mechanical, plumbing, roof, etc...)



Asbestos & Lead Paint Notification Statement

Required for ALL Demolitions and / or Renovations

Per Florida Statute 469.003, It is the responsibility of the owner / operator / applicant to comply with this provision.

By signing below I/we agree to notify the Palm Beach County Health Department of the intention to remove asbestos, when applicable, in accordance with State and Federal law.

I/we further acknowledge that lead paint is a dangerous material that may be present in buildings constructed prior to 1978. I/we agree to mitigate the presence of lead paint with properly trained firms and with proper notice to occupants of affected buildings in compliance with 40 CFR part 745 Code of Federal regulations for lead paint abatement. We also acknowledge that the Town of Jupiter has provided the web addresses and the links to [Code Of Federal Regulations](#) pertaining to lead paint abatement effective April 22, 2010 as well as the [EPA's Steps to Lead Safe Renovation](#), Repair and Painting.

Job site address: _____

Contractor's Information: _____

Licenses: _____ Phone #: _____

Address: _____

Date: _____

Contractor's printed name: _____

Contractor's signature: _____