



**APPLICATION FOR EXTENSION  
OF AN APPROVED DEVELOPMENT ORDER\*  
TOWN OF JUPITER  
DEPARTMENT OF PLANNING AND ZONING  
210 MILITARY TRAIL, JUPITER, FL 33458  
PHONE: (561) 741-2323 FAX: (561) 744-3116**

Extension requested:  First 12 month extension  Second 12 month extension

**GENERAL INFORMATION**

Name of development for which extension is requested: \_\_\_\_\_

Type of approval previously granted (check {√} all that apply):

- Abandonment  Planned unit development  Small scale site plan approval
- Large scale site plan approval  Special exception (associated with a large scale site plan)
- Variance (associated with a large scale site plan)

Approved by:  Town Council  Town staff  Date of initial approval \_\_\_\_\_

**PROPERTY INFORMATION**

Property Control Number (PCNs). Attach separate sheet, if necessary. \_\_\_\_\_

Location of property (include proximity to closest major road or intersection): \_\_\_\_\_

Property's street address: \_\_\_\_\_

**APPLICANT INFORMATION**

Name of applicant: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: (\_\_\_\_\_) \_\_\_\_\_ Fax: (\_\_\_\_\_) \_\_\_\_\_ E-mail: \_\_\_\_\_

Property owner(s), if other than applicant: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: (\_\_\_\_\_) \_\_\_\_\_ Fax: (\_\_\_\_\_) \_\_\_\_\_ E-mail: \_\_\_\_\_

Check (√) here if applicant is contract purchaser. Written consent is required from the property owner if a contract is pending to purchase the property.

**AGENT INFORMATION**

A statement of authority is required. All correspondence, invoices and refunds will be addressed to the agent.

Agent: \_\_\_\_\_ Name of Firm: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: (\_\_\_\_\_) \_\_\_\_\_ Fax: (\_\_\_\_\_) \_\_\_\_\_ E-mail: \_\_\_\_\_

**RECIPIENT OF SURPLUS ESCROW**

Name: \_\_\_\_\_ Name of Firm: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: ( \_\_\_\_\_ ) \_\_\_\_\_ Fax: ( \_\_\_\_\_ ) \_\_\_\_\_ E-mail: \_\_\_\_\_

---

An appointment must be scheduled with a staff member of the Department of Planning and Zoning to submit this application. Please call (561) 741-2323 to schedule an appointment.

---

**REQUIRED INFORMATION**

Seven (7) copies of all typewritten correspondence, *including this application form*, drawings, etc., plus two reduced (11 x17 inch) copy shall be submitted to the Department of Planning and Zoning. **In addition to submitting paper copies, electronic plans must be submitted as one PDF file. Failure to provide the required number of copies shall result in postponement of consideration of the application.**

<input type="checkbox"/> Affidavits from architects, engineers, or other professionals associated with the project regarding the expenditure of fees for the preparation of building and/or engineering plans. This information shall include the contract for hire and copies of all invoices paid to date.
<input type="checkbox"/> Written verification from other local government agencies (if applicable) indicating that applications for permits/approvals have been filed and are under review.
<input type="checkbox"/> Proof of payment of all applicable fees, pursuant to an executed water service agreement with the Town of Jupiter Utilities Department.
<input type="checkbox"/> Proof of payment of all applicable outstanding plan review and escrow fees.
<input type="checkbox"/> Copy of the building permit(s) received or applied for from the Town of Jupiter and status.
<input type="checkbox"/> Documentation (e.g. revised plans) verifying that the following minimum code requirements (as they exist at the time of application for the extension) are satisfied:

- |  |   |
|--|---|
| <input type="checkbox"/> Landscaping   | <input type="checkbox"/> Vegetation and environmental preservation              |
| <input type="checkbox"/> Sign regulations  | <input type="checkbox"/> Off-street parking and loading requirements            |
| <input type="checkbox"/> Traffic performance standards   | <input type="checkbox"/> Indiantown Road Overlay Zoning District regulations    |
| <input type="checkbox"/> Comprehensive Plan  | <input type="checkbox"/> All other applicable ordinances of the Town of Jupiter |
| <input type="checkbox"/> US Highway One/Intracoastal Waterway Corridor Zoning District (US1/ICW) regulations         |   |
| <input type="checkbox"/> Any other requirements determined by the Director of Planning and Zoning to be appropriate: |   |

---

All plans, drawings, etc. submitted shall be full size (minimum size of 24 X 36 inches), drawn at a scale of one inch equals 20 feet (unless otherwise approved), and signed, sealed, or certified as appropriate. **Plans shall be collated, stapled and folded.** All correspondence must be submitted in typewritten form.

---

**REQUIRED SIGNATURES**

My signature on this document affirms that I understand and will comply with the provisions and regulations of the code of the Town of Jupiter, Florida. I further certify that all the information contained in this application and all documentation submitted herewith is true to the best of my knowledge and belief. Further, I understand that the application, attachments and review fees become part of the official records of the Town of Jupiter and are not returnable.

---

Signature(s) of applicant(s)	Printed Name(s)	Date
------------------------------	-----------------	------

---

Signature of agent	Printed Name(s)	Date
--------------------	-----------------	------

---

Signature(s) of property owner(s) REQUIRED (if statement of authority is not attached)	Printed Name(s)	Date
---	-----------------	------

---

K:\Staff\WP51\Applications\2008 Apps\Application For Extention.doc

Changed 1/27/09