



APPLICATION FOR SPECIAL EVENT PERMIT A.1

TOWN OF JUPITER

DEPARTMENT OF PLANNING AND ZONING
210 MILITARY TRAIL, JUPITER, FL 33458
PHONE: (561) 741-2323 ❖ FAX: (561) 744-3116

SIDEWALK SALES, GRAND OPENING AND PROMOTIONAL EVENTS ONLY

(LIMIT OF 6 SPECIAL EVENT PERMIT A.1'S PER CALENDAR YEAR)

\$40.00 PER EVENT PERMIT

APPLICANT INFORMATION

Name of Business _____

Name of Applicant _____

Address of Event _____

Phone Number _____

Kind of Event _____

Dates of Event (Only 1-5 Days or Max. 24 days in a calendar year).

Dates of Banner (Max. 14 Days or 56 Days in a calendar year must be associated with an event).

Hours of the event (list each day if hours vary): _____

REQUIRED INFORMATION

WRITTEN PERMISSION OF THE PROPERTY OWNER SHALL BE THE RESPONSIBILITY OF THE EVENT HOLDER AND SHALL BE OBTAINED PRIOR TO CONDUCTING SIDEWALK SALES, GRAND OPENINGS, AND/OR PROMOTIONAL EVENTS.

Sidewalk sales are to take place on the sidewalk and pedestrian access areas adjacent to buildings and structures on privately owned sidewalks and walkway areas. No sidewalk sales are to take place in the parking lots.

Retail sale items shall only be permitted in conjunction with a retail business licensed at the subject property.

THE FOLLOWING ANSWER TO THE QUESTIONS BELOW SHOULD ALL BE NO. IF ANSWER IS OTHER THAN NO YOU MAY NEED ANOTHER KIND OF SPECIAL EVENT PERMIT.

Will alcoholic beverages or food be served outside?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Will electricity be needed outside?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Will music be outside?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Will any roads be closed?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Will there be any tents or shade canopies	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Banners and Temporary signs shall not exceed 32 square feet, with a maximum of two signs, and a minimum of 10 feet setback from the property line and outside of any required sight distance triangle (or from the right of way). Banners and temporary signs must not be attached to landscaping, utility poles, etc. (T-5 signs). Graphics shall have the type of event, Grand Opening or Sidewalk Sale. Promotional events are advertising designed to increase customers, sales, and attendance, ie Spring Sale, 2 for 1 sale, free body waxing etc.