

# TOWN OF JUPITER



**DATE:** May 19, 2015  
**TO:** Honorable Mayor and Members of Town Council  
**THRU:** Andrew D. Lukasik, Town Manager  
**FROM:** Michael Vilella, Finance Director  
**SUBJECT:** FY 2015 Mid-Year Budget Amendment

## EXECUTIVE SUMMARY:

Resolution 22-15 provides for an amendment to the fiscal year ending September 30, 2015 operating budget. The amendment includes budget transfers recorded from October 1, 2014 through March 31, 2015 as detailed in the attached budget transfer summary.

In the General Fund, a majority of the budget amendments are to properly allocate existing amounts from the fund balance that are fiscal year 2014 carryforward balances. The fund balance carryforwards relate to vehicle and capital purchases that were not completed by the end of fiscal year 2014 in the Public Works Department, Police Department, Code Compliance and Recreation. Fiscal year 2014 Carryforward funds were also used for the development of the Town's workforce housing program that was not completed by year-end.

Utilization of contingency funds pertains to insurance deductible payments of \$125,000 which related to 5 claims brought against the Town in excess of our budget expectations. In addition \$9,800 of contingency funds is being used for sound engineering study relating work at Harbourside.

The Police Department utilized insurance reimbursements and a portion of fund balance for a vehicle that was damaged beyond repair and required a replacement. The Police Department also required approval of an appropriation of IRS special assignment reimbursements to pay for vehicle rentals related to the cooperative law-enforcement operations.

The water fund carried forward fiscal year 2014 funds to purchase vehicles, fund a SCADA control panel and pump repairs that had not been delivered or completed by year end.

The Building Fund utilized fiscal year 2014 carryforward funds for the community development software implementation that will be complete in 2015.

## RECOMMENDATION:

Approval of Resolution 22-15 Amending the Town of Jupiter Budget for the fiscal year beginning October 1, 2014 and ending September 30<sup>th</sup>, 2015.

**Strategic Result:** Fiscal Responsibility

## Attachments:

Resolution 22 -15  
Exhibit "A" Budget Transfer Detail

## Funding Source:

<input type="checkbox"/> Approved in Budget	\$ _____	Sources: _____
<input type="checkbox"/> Additional Funding Required	\$ _____	Sources: _____

**TOWN OF JUPITER, FLORIDA**

**RESOLUTION NO. 22-15**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF JUPITER, FLORIDA, AMENDING RESOLUTION 63-14, THE TOWN'S BUDGET FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2015; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the Town of Jupiter has adopted its Fiscal Year 2014-2015 Budget and Pay Plan pursuant to Resolution 63-14 on September 16, 2014; and

**WHEREAS**, the Town Manager recognizes that periodic modifications to the adopted budget for the fiscal year are necessary for fiscal management purposes and to implement those changes to the Town Council's fiscal policy which occur after the adoption of the Fiscal Year 2014 - 2015 Budget; and

**NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JUPITER, FLORIDA:**

**SECTION 1.** The Town Council hereby amends Resolution 63-14, the Town's Budget for Fiscal Year 2014 - 2015 to provide for certain adjustments and amendments to the Town Council's fiscal policy which it has made during the course of the fiscal year.

**SECTION 2.** The Town Council hereby adopts those Budget transfers recorded through March 31, 2015 which are attached hereto and incorporated herein.

**SECTION 3.** To the extent not amended herein, all other provisions of the Annual Budget for Fiscal Year Ending September 30, 2015 remain in full force and effect.

**SECTION 4.** If any section, subsection, sentence, clause, phrase, or portion of this Resolution is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portion of this Resolution.

**SECTION 5.** This Resolution shall take effect immediately upon its passage and adoption.

**TOWN OF JUPITER  
BUDGET TRANSFERS  
APPROPRIATING FUND BALANCE / RETAINED EARNINGS.  
October 1, 2014 - March 31, 2015**

	<b>Increase</b>	<b>Decrease</b>
<b>GENERAL FUND:</b>		
<b>NEIGHBORHOODS:</b>		
Neighborhood Enhancements	46,251	
Designated from Fund Balance		(46,251)
To appropriate funds for neighborhood enhancements from FY14 carryforward balance.		
<b>PUBLIC WORKS - FLEET:</b>		
Machinery & Equipment	28,406	
Designated from Fund Balance		(28,406)
To appropriate funds for PW-Fleet Vehicle from FY14 carryforward balance.		
<b>POLICE DEPARTMENT:</b>		
Rentals & Leases	744	
CFS-Police Services		(744)
To appropriate additional funds received for vehicle rentals.		
Operating Supplies	661	
Machinery & Equipment	6,864	
Designated from Fund Balance		(7,525)
To appropriate funds for replacement police vehicle equipment from FY14 carryforward balance.		
Machinery & Equipment	71,350	
Designated from Fund Balance		(21,350)
Other Rev-Insurance Reimbursement		(50,000)
To appropriate funds for replacement police vehicles from insurance proceeds and fund balance.		
<b>POLICE FEDERAL FORFEITURE:</b>		
Operating Supplies	5,658	
Operating Supplies	9,328	
Operating Supplies	6,337	
Machinery & Equipment	7,660	
Designated from Fund Balance		(28,983)
To appropriate funds for the Police Federal Forfeiture program from FY14 carryforward balance for voice data equipment approved on 09/3/2014, fitness equipment approved on 08/19/2014 and PD Office Equipment approved on 07/01/2014 by the Town Council.		
Operating Supplies	5,640	
Machinery & Equipment	27,414	
Designated from Fund Balance		(33,054)
To appropriate funds for the Police Federal Forfeiture program for a PD Surveillance Vehicle approved on 01/20/2015 by the Town Council.		

**CODE COMPLIANCE:**

Operating Supplies	1,996
Machinery & Equipment	19,680
Designated from Fund Balance	(21,676)

To appropriate funds for replacement code compliance vehicle from FY14 carryforward balance.

**PLANNING & ZONING ADMINISTRATION:**

Professional Services	9,100
Designated from Fund Balance	(9,100)

To appropriate funds for workforce housing from FY14 carryforward balance.

Professional Services	9,800
Contingency	(9,800)

To transfer funds for sound engineer study at Harbourside.

**RECREATION**

Repairs & Maintenance	16,225
Designated from Fund Balance	(16,225)

To appropriate funds for community center carpet replacment from FY14 carryforward balance.

**OTHER GENERAL GOVERNMENT:**

Insurance	125,000
Contingency	(125,000)

To transfer funds for insurance liability claims deductible payments.

**WATER FUND:**

**WATER PLANT:**

Repairs & Maintenance	36,490
Designated from Fund Balance	(36,490)

To appropriate funds from FY14 carryforward balances for SCADA Control Panel.

Repairs & Maintenance	4,682
Designated from Fund Balance	(4,682)

To appropriate funds from FY14 carryforward balances for pump repair.

Repairs & Maintenance	14,500
Designated from Fund Balance	(14,500)

To appropriate funds from FY14 carryforward balances for Sulzer Pump Rebuild.

**WATER FIELD:**

Repairs & Maintenance	25,000
Vehicles	21,056
Designated from Fund Balance	(46,056)

To appropriate funds from FY14 carryforward balances for carpet replacement at EOC & Vehicle purchase.

**BUILDING FUND:**

**BUILDING PLAN REVIEW:**

Machinery & Equipment	371,409
Designated from Fund Balance	(371,409)

To appropriate funds from FY14 carryforward balances for Community Development Software Implementation.