

**FINAL MINUTES AND AGENDA
TOWN OF JUPITER
TOWN COUNCIL MEETING
TOWN COUNCIL CHAMBERS
TUESDAY, APRIL 20, 2021**

Vice-Mayor May called the meeting to order at 7:04 P.M.

Roll Call: Mayor Vice-Mayor Cameron May; Councilor Ron Delaney; Councilor Ilan Kaufer; Councilor Jim Kuretski; Town Manager Matt Benoit; Town Attorney Thomas J. Baird and Town Clerk Laura Cahill. Mayor Wodraska was absent due to a family obligation.

PROCLAMATION

1. Honoring Ms. Idella “Ida” Simmons Harris Connaway.

Councilor Kaufer presented the proclamation on behalf of the Town to Ms. Ida Simmons’s family.

Mr. Shaheed Stone, grandson of Ms. Simmons and resident of Riverside Drive, thanked the Town for honoring his grandmother for the impacts she made on the Community.

PRESENTATION

2. Town of Jupiter’s fiscal year 2020 Comprehensive Annual Financial Report (CAFR) by Mr. Mark Veil, Audit Partner.

Mr. Veil highlighted a presentation and explained the sections and reports of the Comprehensive Annual Financial Report. He went over total assets of over \$550 million and total liabilities of about \$81 million. He reviewed income statements, cash flows, Covid-19 impacts, budget schedules, total expenditures, and pension funding.

Mr. Veil noted there was a federal single audit this year due to federal grants received for hurricanes and hazard mitigation to harden Town buildings. He mentioned management letters were included to assure compliance with payroll and benefit accruals, investments, and a recommended policy change for cash deposits in qualified depository accounts.

Mr. Veil reviewed the five year trends for revenues and expenditures, millage rates, and water system operations.

Councilor Kuretski asked Staff for an updated list of jobs created from economic development and what the percentages were between vacation and sick leave in compensated absences.

Councilor Kuretski stated that the Town Council had no influence on the Florida Retirement System (FRS) funding but asked for an explanation of the relationship between liability and discount rate assumption. Mr. Veil explained when discount rate assumption went down, liability went up and discount rate assumptions had been slowly going down to be in line with return on investments.

PRESENTATION

2. Town of Jupiter’s fiscal year 2020 Comprehensive Annual Financial Report (CAFR) by Mr. Mark Veil, Audit Partner.

Councilor Kuretski asked about the qualified depository account policy change. Mr. Mike Villella, Director of Finance, noted the qualified depository bank offered insured accounts at a higher interest rate, but auditors said the accounts did not meet necessary criteria of the Town investment policy. Mr. Villella said an agenda item would be going before Council in May for approval to move the funds into an approved pooled investment.

Councilor Delaney asked if the decreased operating income of the water utility was from usage being down. Mr. Villella said the reduction in revenue was predominately due to waiving fees for COVID-19 relief.

MINUTES

3. April 6, 2021 Town Council Meeting Minutes.

Councilor Kaufer moved to approve the April 6, 2021 Town Council Meeting Minutes; seconded by Councilor Delaney; motion passed.

May	Delaney	Kaufer	Kuretski
Yes	Yes	Yes	Yes

CONSENT AGENDA

All items listed in this portion of the agenda are considered routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests; in which event, the item will be removed and considered at the beginning of the regular agenda.

Councilor Kaufer moved to approve the Consent Agenda; seconded by Councilor Delaney; motion passed.

May	Delaney	Kaufer	Kuretski
Yes	Yes	Yes	Yes

PUBLIC BUSINESS

4. **Resolution 41-21**, Approving fiscal year 2021 mid-year budget amendments.
5. **Resolution 47-21**, Approving contract award recommendation to Almazan Construction, LLC for Water Main Improvements on Military Trail, Central Boulevard, and at the Water Treatment Facility (W2131) in the amount of \$170,050.
6. Approving a purchase order for the expansion of the existing ASR Emergency Alert System in the amount of \$68,413.
7. Approving the use of State Forfeiture Funds in the amount of \$5,500 for a donation to the Gulf Stream Council’s Learning for Life Explorer Program to support the Law Enforcement Explorer Academy.

REGULAR AGENDA

PUBLIC BUSINESS

8. Gateways Entry Feature contract-

- a. **Resolution 22-21, Landscaping Contract** – Approving a resolution authorizing a contract with A Cut Above Landscape & Maintenance, Inc. for installation of landscaping and maintenance on Indiantown Road at the Turnpike exit and Center Street, in the amount of \$313,606.38.

Ms. Stephanie Thoburn, Assistant Director of Planning and Zoning, stated the project should be completed by summer 2021. She also explained the reasons why the project was \$42,000 over budget, including the solar panels, one year of watering to help establish the landscaping, and an unforeseen intersection cost.

Councilor Delaney moved to approve Resolution 22-21; seconded by Councilor Kaufer; motion passed.

May	Delaney	Kaufer	Kuretski
Yes	Yes	Yes	Yes

- b. **Resolution 48-21, Sign Contract** – Approving a resolution authorizing a contract with Boromei Construction Inc. for construction of a Town entry feature sign at the entrance to the Florida Turnpike, in the amount of \$91,100.

Councilor Kuretski moved to approve Resolution 48-21; seconded by Councilor Delaney; motion passed.

May	Delaney	Kaufer	Kuretski
Yes	Yes	Yes	Yes

- 9. Approving funding up to the amount of \$76,000 for the Community Organizations Funding Program for fiscal year 2021 for local non-profit and charitable organizations.

Ms. Satu Oksanen, Neighborhood Services Manager, stated the Town received eight applications from local non-profits to receive funding.

Councilor Kaufer noted the \$25,000 budget for the program had been exceeded the past few years and suggested increasing the amount in the future.

Vice-Mayor May stated Busch Wildlife was moving to a new location and the funds would be beneficial.

REGULAR AGENDA

PUBLIC BUSINESS

9. Approving funding up to the amount of \$76,000 for the Community Organizations Funding Program for fiscal year 2021 for local non-profit and charitable organizations.

Council discussed the amounts to approve for the different organizations.

Councilor Kaufer moved to approve the funding for the Community Organizations Funding Program for fiscal year 2021 for local non-profit and charitable organizations in the amount of \$51,500; seconded by Councilor Delaney; motion passed.

May	Delaney	Kaufer	Kuretski
Yes	Yes	Yes	Yes

REPORTS

TOWN ATTORNEY

- AGCS Marine Insurance Co. and Jupiter Yacht Club Marina Condominium Association v. Town of Jupiter and Town of Jupiter v. Jupiter Yacht Club Master Property Owners Association, Inc. and Jupiter Yacht Club Marina. – Mr. Baird stated the lawsuit with AGCS Marine Insurance Co. for the Jupiter Yacht Club Marina Condominium Association had been settled and the case dismissed.
- Attorney-Client Session - Mr. Baird requested an Attorney-Client Session to discuss the pending litigation for Jupiter Tequesta Athletic Association, Inc., v. Malcolm H. Boyle and Jupiter Soccer, Inc., d/b/a Rise FC, and Malcolm H. Boyle and Jupiter Soccer, Inc. d/b/a Rise, FC v. Jupiter Tequesta Athletic Association, Inc. and the Town of Jupiter. He mentioned he would work with the Town Manager to determine the date and time for the session.

TOWN MANAGER - NONE

TOWN COUNCIL – LIAISON REPORTS AND COMMENTS

COUNCILOR KURETSKI

- Building Height Strategic Initiative Item – Councilor Kuretski commended Staff for the information provided to Council and said he would like to add the item to an agenda to discuss.
- South Island Way Strategic Initiative Item – Councilor Kuretski inquired about adding South Island Way to an upcoming agenda.

Mr. Benoit stated Staff was preparing a report regarding the Island Way Strategic Initiative.

VICE-MAYOR MAY

- Beach Accessibility – Vice-Mayor May thanked Councilor Kaufer and Staff on their efforts for completing the ADA beach crossovers and asked if it would be possible to add beach wheelchairs at the guarded crossovers.

Councilor Kuretski suggested the Town also add mats at the crossovers to make them more accessible.

REPORTS

VICE-MAYOR MAY

Councilor Kaufer mentioned Carlin Park was planning to have beach wheelchairs.

Councilor Delaney stated St. Augustine had beach mats and they were a great amenity.

Councilor Kaufer mentioned the Town could look into a government grant or a non-profit organization to assist. He also stated the Florida Fish and Wildlife Commission might need to be involved due to turtle nesting.

ADJOURNMENT - 7:59 PM

Laura E. Cahill, Town Clerk

Todd R. Wodraska, Mayor