

**FINAL AGENDA AND COMMITTEE MINUTES
TOWN OF JUPITER
CHARTER REVIEW PANEL
COUNCIL CHAMBERS
TUESDAY, APRIL 30, 2019**

The meeting was called to order at 4:02 P.M. by Mr. Thomas J. Baird.

Present: William Capko; Tom McCarthy; Christopher Keller; Cheryl Schneider; Pamela Wohlschlegel; Thomas J. Baird, Town Attorney; and Sally M. Boylan, Town Clerk.

1. Election of Chair and Vice Chair.

Mr. Baird welcomed the members to the first meeting of the 2019 Charter Review Panel and thanked them for their commitment to serve.

Mr. McCarthy nominated Mr. Capko to serve as Chair; Mr. Capko was elected Chair by acclamation.

Mr. Capko nominated Mr. McCarthy to serve as Vice-Chair.

Ms. Wohlschlegel nominated Ms. Schneider as Vice-Chair.

The Majority of the members elected Mr. McCarthy as Vice-Chair. (WC,TM,CK)

2. Overview of the responsibilities of the Charter Review Committee.

Mr. Baird provided a summary of past Charter Reviews. He indicated some of the items which would require a referendum included the following: the existence of the Town; terms of office; and the form of government.

He explained the meeting today was an organizational type meeting; and he asked the Panel members to bring any sections of the Charter they felt needed work or were outdated to the next meeting.

3. Discussion of Charter provisions presented by the Council for consideration.

Mr. Baird mentioned the following items were brought up by Council members for consideration: Run-off Elections; Term Limits and Voting Districts. He indicated these were not new issues and both previous Councils and Charter Review Committees had reviewed them.

4. Identification of other Charter provisions for discussion at the next meeting.

Mr. Baird offered to provide additional information regarding: the population numbers for districts; location of names on the ballot; and non-discrimination to include sexual orientation.

Ms. Schneider asked Mr. Baird if the Panel could review term limits. Mr. Baird said yes, and added the previous Charter Reviews in 2003 and 2009 both reviewed the topic; however neither Review Committee recommended Council consider term limits.

Ms. Wohlschlegel asked for information regarding the number of registered voters in the districts.

Mr. Capko asked if any members had questions regarding the Commission on Ethics requirements. Mr. Baird announced there was a training scheduled for 6PM tonight after the Charter Review Panel Meeting.

The Panel members unanimously agreed to schedule the next meeting for May 7, 2019 at 4PM in the Town Council Chambers.

Mr. Baird asked Ms. Boylan to circulate possible future meeting dates for confirmation at the May 7, 2019 meeting.

Ms. Scheider asked how members should bring forward items for future consideration. Mr. Baird asked the Panel members to forward any suggestions to him prior to the next meeting.

ADJOURNMENT – 4:41 P.M.

Sally M. Boylan, Town Clerk

William Capko, Chair