

**FINAL MINUTES AND AGENDA  
TOWN OF JUPITER  
TOWN COUNCIL MEETING  
TOWN COUNCIL CHAMBERS  
TUESDAY, JUNE 7, 2022**

Mayor Kuretski called the meeting to order at 7:00 P.M.

Roll Call: Mayor Jim Kuretski; Councilor Cameron May; Councilor Cheryl Schneider; Councilor Malise Sundstrom; Town Manager Frank Kitzerow; Town Attorney Thomas J. Baird and Town Clerk Laura Cahill. Vice-Mayor Ron Delaney arrived at 7:11 P.M.

**CITIZEN COMMENTS**

Mr. Andrew Weston, resident of Dolphin Court, discussed safety concerns regarding Dolphin Drive.

Ms. Aileen Berry, resident of Porgee Rock Place, expressed her concerns for the Planned Unit Development (PUD) application by Arcadia Health and Baptist Hospital for Sante Circle. She believed the proposed center would bring an increase in crime and drugs to the community and asked Council to protect residents.

Ms. Penny Payne, resident of 126<sup>th</sup> Terrace, stated her concerns for the Sante Circle project and for the traffic issues which would arise in the surrounding areas.

Mr. Wayne Posner, resident of Carina Drive, discussed improving Dolphin Drive and the public bid for waste and recyclable material.

**MINUTES**

1. May 12, 2022 Town Council Workshop Meeting Minutes and May 17, 2022 Town Council Meeting Minutes.

Councilor Sundstrom moved to approve the May 12, 2022 Town Council Workshop Meeting Minutes and May 17, 2022 Town Council Meeting Minutes, as amended; seconded by Councilor May; motion passed.

Kuretski	Delaney	May	Schneider	Sundstrom
Yes	Yes	Yes	Yes	Yes

**CONSENT AGENDA**

All items listed in this portion of the agenda are considered routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests; in which event, the item will be removed and considered at the beginning of the regular agenda.

- Councilor Schneider pulled items 2 and 6.
- Vice-Mayor Delaney pulled item 8.
- Ms. MB Hague removed item 2.
- Mr. Mason Torres removed item 2 and 6.

**CONSENT AGENDA**

Councilor May moved to approve the Consent Agenda, as amended; seconded by Councilor Sundstrom; motion passed.

Kuretski	Delaney	May	Schneider	Sundstrom
Yes	Yes	Yes	Yes	Yes

**PUBLIC HEARING**

2. **Ordinance 6-22, First Reading**, amending Chapter 9, section 9-10 pertaining to the appointment of inspectors and a clerk of Election and creating section 9-16 requiring electronic filing of Candidate Campaign Finance Reports. (Second Reading – 6/21/22)

**MOVED TO REGULAR AGENDA**

**PUBLIC BUSINESS**

3. Approving Town Council First Budget Workshop Meeting, Thursday, June 23, 2022 at 6:00 PM.

4. **Resolution 44-22**, Authorizing the use of \$9 million from the One-Cent Surtax fund for the construction of the new town hall.

5. **Resolution 45-22**, Authorizing the use of a bridge loan from General Fund to the Surtax fund to provide temporary funding in the amount of \$6 million for the construction of the new town hall building.

6. **Resolution 53-22, Vision Zero**, Establishing a goal to eliminate roadway and railway traffic fatalities and the reduction of serious injuries due to traffic accidents within the Town boundaries. **MOVED TO REGULAR AGENDA**

7. **Resolution 58-22**, Approving a contract for consulting services from Center for Public Safety Management LLC (CPSM) to review the Fire and EMS services within the Town in the amount of \$72,500 with \$7,500 for travel contingency.

8. Approving the purchase and installation of a metal telecommunication pole to mount necessary public safety radio communication equipment in the amount of \$128,000. **MOVED TO REGULAR AGENDA**

9. Approving the use of State Forfeiture funds for a donation to the Jupiter Community High School Criminal Justice Academy in the amount of \$3,000.

**END OF CONSENT**

**ITEMS REMOVED FROM CONSENT AGENDA TO REGULAR AGENDA**

2. **Ordinance 6-22, First Reading**, amending Chapter 9, section 9-10 pertaining to the appointment of inspectors and a clerk of Election and creating section 9-16 requiring electronic filing of Candidate Campaign Finance Reports. (Second Reading – 6/21/22)

Ms. Laura Cahill, Town Clerk, went over the details of the Town Code text amendment. The Ordinance included, being able to designate the Supervisor of Elections office staff to hire poll workers and added a section requiring candidates to file their campaign treasurer reports electronically to the Town Clerk. Both measures would streamline processes and help ensure compliance.

## **ITEMS REMOVED FROM CONSENT AGENDA TO REGULAR AGENDA**

### **2. Ordinance 6-22**

Councilor Schneider said she was concerned with giving up control of poll workers. Ms. Cahill assured her the Town was still part of the hiring process and was involved in all aspects. Councilor Schneider and Ms. Cahill discussed the electronic filing process and Ms. Cahill said procedures would not change, the reports would be filed electronically instead of paper reports being hand delivered and would be checked for completeness. Ms. Cahill said the public and other candidates were able to check the reports for compliance.

Councilor Sundstrom asked if deadlines would be changed. Ms. Cahill said the deadlines would remain the same. Councilor Sundstrom asked what would happen if the reports were incomplete. Ms. Cahill said the process would remain same. The report would be accepted, the candidate would be notified and an amendment would have to be filed.

Ms. MB Hauge, resident of Bourne Drive, questioned if the new campaign treasurer report software would reduce inconsistencies and wanted more accountability and review.

Mr. Mason Torres, resident of Mitchell Street, suggested alternative voting methods that would eliminate costly run-off elections.

Councilor Schneider said she would be more comfortable if there were some procedures in place for checking filings. She would like the Town to have a little more control over the elections.

Councilor Sundstrom mentioned it was her understanding the State had the authority to check filings if complaints were received. She was unsure of any local authority.

Vice-Mayor Delaney asked if there were options to change the scenario of background checks, residency statuses and authenticity of reports. Mr. Baird said this item did not deal with anything other than electronic filing of campaign finance reports. He said Council could review the election code. Vice-Mayor Delaney noted the Charter Review Committee met 3 years ago and he had supported removing the run-off but majority of Council did not agree. Mr. Baird and Vice-Mayor Delaney discussed a meeting of the Charter Review Committee. Mr. Baird said it would not require a charter amendment to review filing methods.

Councilor May said he supported the electronic filing method but would be open to a separate item for the Charter Review Committee to review candidate filings and residency authenticity.

Ms. Cahill reiterated the item was just concerning the monthly treasurer reports and did not speak to qualifying or residency requirements.

Councilor Schneider said she understood but thought that later, Council could discuss a review process to catch mistakes and she was not comfortable with just the Public policing it.

**ITEMS REMOVED FROM CONSENT AGENDA TO REGULAR AGENDA**

**2. Ordinance 6-22**

Vice-Mayor Delaney wanted the public to know the campaign reports were technical and had to be exact and the Town clerk was good about checking the reports.

Mayor Kuretski noted the item only had to do with electronic filing of campaign reports. He said he understood that some candidates experienced some questions in the last election and the process could be looked at. He felt it was premature to talk about the Charter Review Committee and he suggested Council be provided sections in the Town Code dealing with elections and each Councilor could identify which items they would want to address.

Councilor Schneider said she was fine moving forward as long as the process was reviewed.

Councilor Sundstrom agreed and wanted more information on the code and the authority. She mentioned a comment she heard about political signs and also wanted that policy reviewed.

Councilor May moved to approve Ordinance 6-22, First Reading; seconded by Vice-Mayor Delaney; motion passed.

Title read by Mr. Baird.

Kuretski  
Yes

Delaney  
Yes

May  
Yes

Schneider  
Yes

Sundstrom  
Yes

**ITEMS REMOVED FROM CONSENT AGENDA TO REGULAR AGENDA**

**6. Resolution 53-22, Vision Zero, Establishing a goal to eliminate roadway and railway traffic fatalities and the reduction of serious injuries due to traffic accidents within the Town boundaries.**

Ms. Valerie Neilson, Interim Executive Director for the Palm Beach Transportation Planning Agency, stated Vision Zero was a commitment to say that no fatalities or serious injuries should be acceptable on roadways. She mentioned it was an international commitment to make roadways safer for everyone and thanked the Town for their support. She also mentioned funding opportunities.

Mayor Kuretski stated the Town had already made efforts towards Vision Zero goals prior to the resolution.

Mr. Mason Torres, resident of Mitchell Street, mentioned a few methods of traffic calming for Town streets.

Councilor Schneider stated she wanted to know more and was not comfortable with the current language.

Mayor Kuretski stated Vision Zero was a policy adopted by the Florida Department of Transportation (FDOT) to eliminate any serious accidents or fatalities in the community. He mentioned the Town's annual process with the Police and Engineering departments to review at-risk areas and proactively prevent accidents.

**ITEMS REMOVED FROM CONSENT AGENDA TO REGULAR AGENDA**

**6. Resolution 53-22.**

Councilor Sundstrom asked if the Town would choose the methods to accomplish the goals or if this was a commitment to a desired result.

Mayor Kuretski stated it was a commitment.

Ms. Neilson mentioned approving the resolution was making a statement and there were steps the Town could take towards an action plan including funding and education.

Mr. Kitzerow stated the Town had been working towards this goal for many years, by studying accidents, roadway designs, and improving education and community outreach.

Mayor Kuretski stated the comments on the dais were suggestions from the Town Traffic Engineer to make sure the Town was using a proactive system.

Councilor Sundstrom moved to approve Resolution 53-22; seconded by Vice-Mayor Delaney; motion passed.

Kuretski	Delaney	May	Schneider	Sundstrom
Yes	Yes	Yes	Yes	Yes

**8. Approving the purchase and installation of a metal telecommunication pole to mount necessary public safety radio communication equipment in the amount of \$128,000.**

Vice-Mayor Delaney stated he attended a meeting with residents and the HOA president. He mentioned the HOA president had no issues with the temporary pole.

Chief England gave a brief history of the site plan of the pole and asked for Council's approval.

Councilor May asked the estimated timeline to install the pole.

Chief England stated it could be installed in as little as three months.

Vice-Mayor Delaney moved to approve the purchase and installation of a metal telecommunication pole to mount necessary public safety radio communication equipment in the amount of \$128,000; seconded by Councilor May; motion passed.

Kuretski	Delaney	May	Schneider	Sundstrom
Yes	Yes	Yes	Yes	Yes

**PRESENTATION**

**10. History of the Jupiter Area Traffic Study and Indiantown Road Corridor Master Plan.**

Mr. John Sickler, Director of Planning and Zoning, gave an informative presentation regarding the history of the Jupiter Area Study and the *corridor* master plan. He said he would not discuss any development applications currently in process. He noted the Sante Circle Planned Unit Development (PUD) application was insufficient and did not meet all code requirements and the additional four companion site plans were not eligible to move forward without the PUD's approval. He stated Lincoln Logistics had been issued an insufficiency letter and the Town was currently waiting for a response. LC 6/21/22

## **PRESENTATION**

### **10. History of the Jupiter Area Traffic Study and Indiantown Road Corridor Master Plan.**

Mr. Sickler discussed the history which included the need for the study; planning tools; estimates for vacant properties; mitigation strategies; comprehensive plan actions to implement the study; time frames; strategic plan; economic development and traffic impacts; and highlights of the mitigation strategy accomplishments.

Mayor Kuretski clarified for the public that making four lanes on Central Boulevard north of Indiantown Road, had not been completed. He noted it had been considered but due to budget issues the project had been scaled back.

Mr. Sickler went on to mention mitigation strategies which had been rejected and deferred.

### **11. Jupiter Area Traffic Study 2022 Update and Long-Term Traffic Concurrency Assessments of the potential developments along Island Way.**

Mr. CJ Lan, Traffic Engineer, gave a presentation outlining the Jupiter Area Traffic Study updates for 2022 providing an assessment for potential developments along Island way. He focused on traffic sustainability, impacts, trip caps and concurrency. Mr. Lan highlighted the traffic assumptions for the updated and proposed future improvements for Island Way and Central Boulevard intersections.

Mr. Lan went over charts conveying delays at the intersections during PM peak hour trips, used for land use decision and traffic concurrency management. He outlined recommendations for trip caps and allowable square footage.

Mr. Mason Torres, resident of Mitchell Street, commented on the 2009 Strategic Plan and some items such as walkable communities, adding more jobs in Jupiter, and reduced tax burdens on homeowners. He felt the current presentation had conflicting goals.

Mr. Craig Mowry, resident of Blanca Isles Lane, said a table in item 10 did not indicate who was responsible for maintaining Toney Penna Drive.

Mr. Lan advised the Town had responsibility. Mr. Mowry said he was not comfortable with the 2021 data not being included in the turning movement volume and the lack of traffic impacts listed related to the proposed developments.

Ms. Penny Payne, resident of Jupiter Farms, said it took 45 minutes to drive from her house to the beach and she felt the possible proposed hospital would have high traffic impacts. She thought other strategic initiatives should be addressed before allowing the Sante Circle project.

Mayor Kuretski said no developments were being discussed on this item and he had asked for the update for the other Council members and the public. He discussed levels of service, road improvements, and county traffic studies. *He noted the consensus of traffic professionals believed the 2021 data was not a good representation due to impacts from COVID.* LC 6/21/22

### **PRESENTATION**

#### **11. Jupiter Area Traffic Study 2022 Update and Long-Term Traffic Concurrency Assessments of the potential developments along Island Way.**

Councilor Sundstrom said she had learned much about traffic through the process and was pleased with many traffic mitigations throughout the Town.

Councilor Delaney agreed and was also pleased with shared access for many businesses.

### **REPORTS**

#### **TOWN ATTORNEY**

- Roger Dean Stadium – Mr. Baird stated he had two memos to distribute through the Town Manager regarding Roger Dean Stadium and various agreements.
- Pending cases – Mr. Baird reported on several negligence cases including a trip a fall and an accident between a driver and a Police vehicle. He also mentioned the pending cases with Harbourside and Jupiter Soccer.

#### **TOWN MANAGER**

- Economic Development Fund – Mr. Kitzerow stated Staff would be following up regarding the Economic Development Fund and would be posting information on social media to remind the public of the process and the upcoming meetings.
- Roger Dean Stadium - Mr. Kitzerow stated Staff was coordinating with the Town Attorney's office regarding the stadium and the areas the Town was responsible. He mentioned Staff would come back with thoughts on public benefits and cost.
- Eastview Manor neighborhood - Mr. Kitzerow mentioned the Jupiter Police and Neighborhood Services met with several residents on Wednesday, June 1 to address their safety concerns. He stated Staff would continue to follow up with residents.
- Passport to Jupiter app - Mr. Kitzerow stated the Passport to Jupiter app had a successful launch on Wednesday, June 1 as over 300 residents downloaded the app on its first day.
- Business Liaison Report - Mr. Kitzerow mentioned the Business Community Liaison had received over 36 phone calls and emails in the past six weeks.
- IMCA Contract - Mr. Kitzerow thanked Council for allowing Staff to move forward on the contract for International City Manager's Association (ICMA) to review Fire and Rescue services regarding a dramatic increase towards the Municipal Service Taxing Unit (MSTU rate). He stated the Fire and Rescue services did a tremendous job.

Mayor Kuretski stated regarding baseball, Council previously had a workshop and authorized Staff to work with stadium staff on an extension renewal of the current agreement. He also mentioned the Town owned more improvements at the baseball property than the County knew about and the Town should look into refurbishing Town facilities on the property. He stated once Staff reported back to Council, they could reconvene on the topic.

**REPORTS**

**TOWN MANAGER**

Mayor Kuretski stated he would be thrilled to continue with Fire and Rescue services. He said if the County wished to renew it with the adjusted rate that covered actual cost, the Town would renew.

**TOWN COUNCIL – LIAISON REPORTS AND COMMENTS- NONE**

**ADJOURNMENT** – 8:51 P.M.

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Laura Cahill, Town Clerk