

**FINAL MINUTES AND AGENDA
TOWN OF JUPITER
TOWN COUNCIL MEETING
TOWN COUNCIL CHAMBERS
TUESDAY, AUGUST 16, 2022**

Mayor Kuretski called the meeting to order at 7:00 P.M.

Roll Call: Mayor Jim Kuretski; Vice-Mayor Ron Delaney; Councilor Cheryl Schneider; Councilor Malise Sundstrom; Town Manager Frank Kitzerow; Town Attorney Thomas J. Baird. and Town Clerk Laura Cahill. Councilor Cameron May was absent due to a work conflict.

PRESENTATIONS

1. Palm Beach County Jupiter Library Branch Presentation by Mr. Douglas Crane.

Mr. Douglas Crane, Director of the Palm Beach County Library system, gave an overview of the resources available at the County libraries including new branches, events, and partnerships.

Henrik Laursen, Jupiter/Tequesta Branch Library Manager, mentioned there were approximately 95,000 items available at the Jupiter Library. He also stated a partnership with the Town would benefit both parties.

Mayor Kuretski mentioned the recent resident survey and that the Jupiter Library was rated very high.

Mr. Crane welcomed Council to take a tour of the Jupiter library.

Mr. Shawn Reed, Community Relation Manager, mentioned a "Connect with Council" event was scheduled to be held at the Jupiter branch library.

2. Town of Jupiter JupConnect Presentation by Mr. Shawn Reed.

Mr. Shawn Reed gave a brief presentation outlining the new Town citizen request management system known as JupConnect. He explained that the software was a result from a Council initiative for a customer service response system. Mr. Reed noted with JupConnect, customers could enter and track requests and get answers to everyday questions.

Mr. Reed went over Staff collaboration, web and app download capability, integration with Town software, Staff training, testing and marketing. He showed a tutorial video on YouTube and gave an example of the system being used for a missed pickup by Waste Management (WM).

Mayor Kuretski was pleased with the system being used for WM issues and asked if the proposed WM tracking system could be linked with JupConnect. Mr. Reed stated his team would investigate to see if integration was possible with the platform.

2. Town of Jupiter JupConnect Presentation by Mr. Shawn Reed.

Councilor Delaney said it was a wonderful system and hoped all residents would use it. Mr. Reed said it was marketed across all social media platforms as well as emails and would continue each week.

Councilor Sundstrom said she downloaded the app quite easily and knew how to submit a request. She asked how to submit a question that would go to Town Staff. Mr. Reed said questions and requests would be submitted the same way and would go to a Staff member and many of the same types of questions could be easily answered with a prepared response.

Mayor Kuretski was concerned with Staff time being used for questions not related to the Town. Mr. Reed stated that was covered in training and Staff was used to handling those types of requests while focusing on great customer service.

CITIZEN COMMENTS

Ms. Gina Levensque, Intake and Compliance Manager with the Palm Beach County Commission on Ethics, provided Council with guides and explained how the Commission provided advisory opinions.

Mayor Kuretski thanked her for the pocket guides and suggested in the top ten misunderstood rules.

Mr. Adam Magun, Executive Director of Jupiter Tequesta Athletic Association (JTAA), stated since the Interlocal Agreement between the Town and the Palm Beach County School District was not renewed in 2021, JTAA had incurred over \$92,000 in gym space costs. He noted \$76,000 were new expenses which were not sustainable and asked for the Town's help.

Ms. Linda Smithe, resident of Via Rio, noted she had attended the prior evening's Environmental Task Force meeting. She encouraged the funding of environmentally focused projects through the Community Investment Program. She discussed the seed program at the Library; proposed consideration to strengthen the PURE (Plastic Use Reduction Encouragement) program; and the ban on balloons in Tequesta.

Ms. Penny Payne, resident of 126th Terrace, thanked Council and explained how she served on the Art Committee. She thanked Satu Oksanen, Neighborhood Services Manager and Art Committee Liaison, and Neighborhood Services for showcasing in art gallery style and said she hoped Council would continue to support art and culture within the Town.

MINUTES

3. July 19, 2022 Town Council Meeting Minutes.

Vice-Mayor Delaney moved to approve the July 19, 2022 Town Council Meeting Minutes; seconded by Councilor Schneider; motion passed.

Kuretski
Yes

Delaney
Yes

Schneider
Yes

Sundstrom
Yes

CONSENT AGENDA

All items listed in this portion of the agenda are considered routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests; in which event, the item will be removed and considered at the beginning of the regular agenda.

Vice-Mayor Delaney moved to approve the Consent Agenda; seconded by Councilor Sundstrom; motion passed.

Kuretski
Yes

Delaney
Yes

Schneider
Yes

Sundstrom
Yes

PUBLIC BUSINESS

4. **Resolution 54-22**, Approving the Town of Jupiter 2022-2027 CDBG Consolidated Plan and 2022-23 Action Plan.
5. **Resolution 64-22** Approving the recommendation for contract award to Brenntag Mid-South, Inc. (Brenntag) for supplying liquid chlorine to the Water Treatment Plant (W2308A) for Fiscal Year 2023 at a cost of \$1,939 per ton.
6. **Resolution 65-22** Approving the recommendation for contract award to Sulphuric Acid Trading Company, Inc. (SATCO) for supplying sulfuric acid to the Water Treatment Plant (W2308B) for Fiscal Year 2023 at a cost of \$316.50 per ton.
7. **Resolution 66-22** Approving the recommendation for contract award to Brenntag Mid-South, Inc. for supplying sodium hydroxide (Caustic) (W2308C) to the Water Treatment Plant for Fiscal Year 2023 at a cost of \$989 per dry ton.
8. **Resolution 67-22** Approving the recommendation for contract award to Tanner Industries, Inc. (Tanner) for supplying anhydrous ammonia to the Water Treatment Plant (W2308G) for Fiscal Year 2023 at a cost of \$1.29 per pound.
9. **Resolution 68-22** Approving the recommendation for contract award to Allied Universal Corporation (Allied) for supplying sodium hypochlorite to the Water Treatment Plant (W2308H) for Fiscal Year 2023 at a cost of \$1.01 per gallon and \$1.15 per gallon for deliveries to the Water Treatment Plant and Juno Beach Re-pump Station.
10. **Resolution 70-22** Approving the recommendation for contract award to Carus LLC for supplying corrosion inhibitor to the Water Treatment Plant (W2308D) for Fiscal Year 2023 at a cost of \$1.16 per pound.
11. **Resolution 72-22** Approving the recommendation for contract award to Ceiling to Floor Cleaning, Inc. (Ceiling to Floor) for Janitorial Maintenance Services Town Hall and Police Department in an amount not to exceed \$55,965.04.
12. Renewal of Contract with Axon for body worn cameras, conducted electronic weapons, digital evidence storage, and interview room recording systems for a ten-year term for the amount of \$334,339.01 year one and \$338,493.55 years 2-10 (\$3,380,780.96 total).

REGULAR AGENDA

PUBLIC BUSINESS

13. Resolution 52-22, Authorizing a 7.5 percent increase in water rates charged by the Town of Jupiter Water Utilities, effective October 1, 2022.

Mr. David Brown, Director of Utilities, explained as part of the 2022 Utility Master Plan update, the financial consultant recommended for fiscal year 2023 an indexing of three percent be applied, as well as an additional water rate increase of 4.5 percent to address inflation. The average residential water bill would increase by \$2.79 and still keep the Town 22 percent below the regional average.

Councilor Schneider stated it was very important to go back to regular indexing to make up for inflationary impacts.

Vice-Mayor Delaney agreed with Councilor Schneider's comments and agreed with Staff's recommendations.

Councilor Sundstrom supported the increase.

Mr. Craig Mowrey, resident of Blanca Isles Lane, stated the best reason for the increase would be to reduce a potentially larger rate increase in the future.

Mayor Kuretski stated he was not in favor of the increase and believed it was arbitrary and capricious.

Vice-Mayor Delaney moved to approve Resolution 52-22; seconded by Councilor Sundstrom; motion passed.

Kuretski	Delaney	Schneider	Sundstrom
No	Yes	Yes	Yes

REGULAR AGENDA

PUBLIC BUSINESS

14. Resolution 51-22, Authorizing a 7 percent increase to the Stormwater Utility fees, effective October 1, 2022.

Mr. David Brown, Director of Utilities explained the stormwater fee increase would be 43 cents per month and would allow Jupiter to still remain 15 percent below the average.

Councilor Schneider supported the increase.

Mayor Kuretski stated he was not in favor of the increase and believed it was arbitrary and capricious.

Councilor Sundstrom moved to approve Resolution 51-22; seconded by Councilor Schneider; motion passed.

Kuretski	Delaney	Schneider	Sundstrom
No	Yes	Yes	Yes

REPORTS

TOWN ATTORNEY

- Harbourside Attorney Client session – Mr. Baird reminded Council there would be an Attorney Client Session to discuss the pending litigation in the case styled, Harbourside Place, LLC vs the Town of Jupiter and the Jupiter Community Redevelopment Agency on August 23, 2022 at 7 P.M.
- JTAA – Mr. Baird mentioned Mr. Magun’s citizen comment and that the Town was sued over the JTAA agreement and the lawsuit was still pending.

TOWN MANAGER

- JupConnect – Mr. Kitzerow thanked Staff for their efforts with JupConnect and mentioned they had released two apps in three months.
- Jupiter Leadership class - Mr. Kitzerow congratulated the first class of Jupiter Leadership.
- Connect with Council - Mr. Kitzerow mentioned there was a “Connect with Council” event on August 24, 2022 from 6 P.M. to 8 P.M. at the Community Center. He stated Town Staff and representatives from Brightline and the U.S. One Bridge Construction would be there.

TOWN COUNCIL – LIAISON REPORTS AND COMMENTS

COUNCILOR SCHNEIDER

- Environmental Task Force – Councilor Schneider stated the Environmental Task Force recently had a meeting and thanked Mr. David Brown, Director of Utilities, and Stephanie Thoburn, Assistant Director of Planning and Zoning. She also stated she was excited for the new direction for the Task Force.

COUNCILOR SUNDSTROM

- JupConnect – Councilor Sundstrom thanked Staff for their efforts.
- Connect with Council - Councilor Sundstrom also made a reminder of the in person Connect with Council event.

MAYOR KURETSKI

- School District facilities – Mayor Kuretski mentioned the School District facilities usage and Mr. Baird’s comment regarding JTAA. He stated he felt the residents were not getting the value they should from the School District and asked Staff to see about a solution even with the legal challenges.

Mr. Kitzerow stated he had a meeting planned with Mr. Baird and would discuss a possible recommendation.

ADJOURNMENT – 8:10 P.M.

Laura Cahill, Town Clerk