



**MINUTES  
TOWN OF JUPITER  
CONSTRUCTION BOARD OF ADJUSTMENTS & APPEALS MEETING  
TOWN COUNCIL CHAMBERS  
November 20, 2019**

Called to Order at 6:30pm

I. Roll Call and Determination of a Quorum:

- Mr. Scott Baruch
- Mr. Andrew Cantatore
- Mr. Kevin Carter
- Mr. Ricky Teel
- Mr. Walter Millet, Vice Chairman
- Mr. John Morgan, Chairman
- Dr. Ernest Kuonen - Absent

Town of Jupiter attendees:

- Mr. Roger Held, Building Official
- Ms. Lilian Cain, Administrative Specialist

II. Introduced Members, Discipline of Expertise, Years in the Business.

- Welcomed new member, Mr. Richard Teel.

III. Discussed Roles and Responsibilities:

- Appeals of order, decisions or determinations made by the Building Official.
- The suitability of alternative materials and construction methods, if denied by the Building Official.
- Variances regarding the Town's Floodplain Ordinance.
- Helping to improve the Building Department Process.
- Discussed 2019 Legislation Session.

IV. Discussed Appeals Process and Application.

V. Reviewed Online Resources.

VI. Questions: John Morgan had a question regarding "accumulative" improvements to a property. We discussed the definition of substantial improvement relative to the Federal Insurance Program.

VII. Unanimously voted:

- Chairman of the board: Mr. John Morgan
- Vice Chairman of the board: Mr. Ricky Teel

Meeting Adjourned at 7:03pm