



# TOWN OF JUPITER

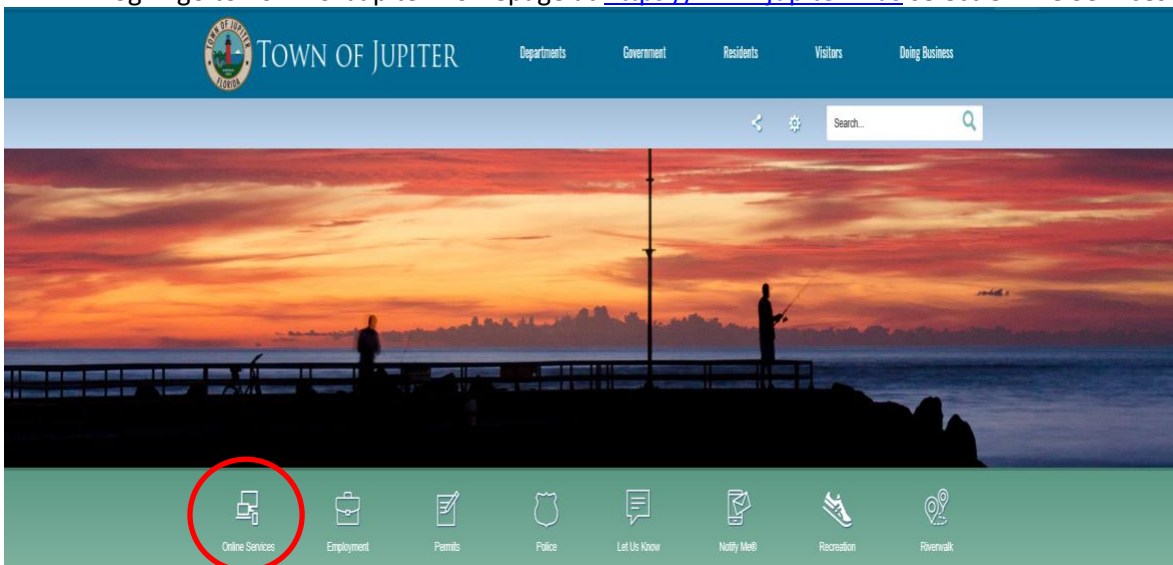
## COMMUNITY DEVELOPMENT SYSTEM

- ONLINE PERMITTING
- INSPECTIONS
- PLANNING AND ZONING SUBMITTALS
- BUSINESS TAX REGISTRATIONS

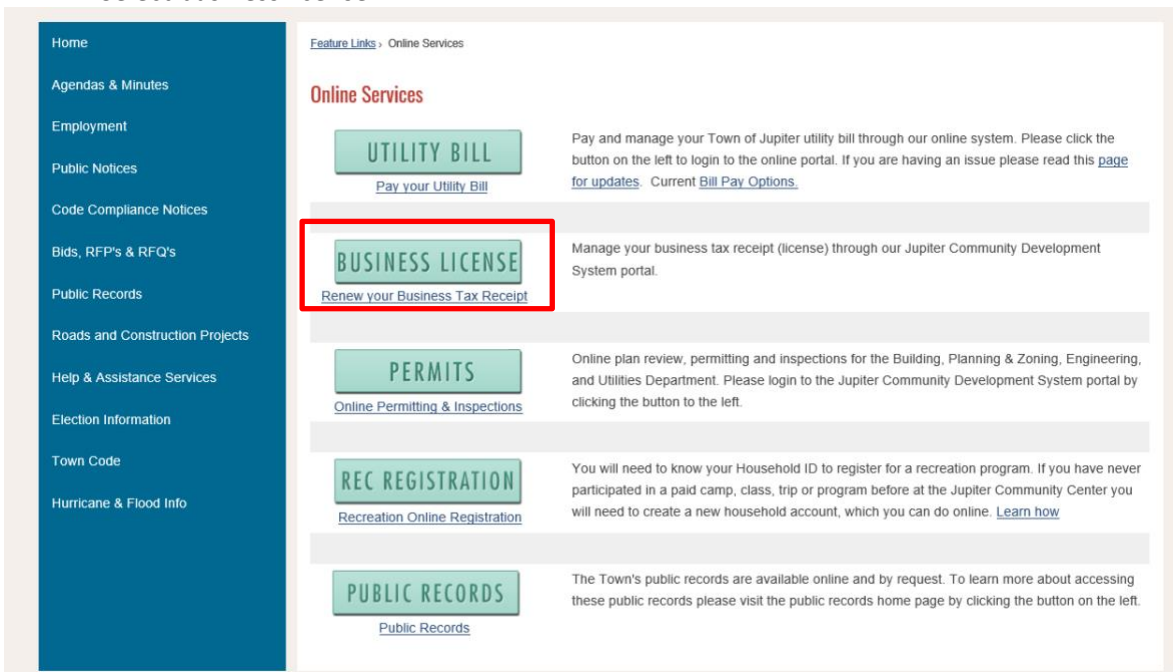
## Renew your Business License Directions

All businesses and professionals need to renew by September 30th annually. Early renewal opens July 1st.

1. Log in go to Town of Jupiter Homepage at <https://www.jupiter.fl.us> select Online Services



2. Select business license



3. Login to the Jupiter Community Development System (If this is your first time registering please see the document [how to create a CDS portal account](#))

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Good Morning, **Guest** ▾

Home Apply Helpful Links ▾ Map Documents Search

## Welcome to Self Service

**Search Public Records**

This tool can be used to search for existing permits, plans, inspections, code cases, requests and licenses.

**Apply**

This tool can be used to apply for a permit, plan or license.

**Login or Register**

Login to an existing or create a new account. You can also find help if you forgot your login information.

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### Log In

\* Username

\* Password

Remember Me

**Log In**

Forgot your password? [Reset it](#)  
Don't have an account yet? [Register Here](#)

1) Click on Dashboard menu link

TOWN OF JUPITER  
COMMUNITY DEVELOPMENT SYSTEM

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Good Morning, **BTRBTR** 0

Dashboard Home Apply Helpful Links View Map Documents Search

## Welcome to Self Service

**Search Public Records**  
This tool can be used to search for existing permits, plans, inspections, code cases, requests and licenses.

**Apply**  
This tool can be used to apply for a permit, plan or license.

**My Account**  
Click here to access your account information.

2) Scroll down to My Licenses at the end of the page. Click Renew button.

### My Licenses

Expires in **24** DAYS  
No. 15-13083  
Type Business Registratio...

Expires in **116** DAYS  
No. 15-24043  
Type zDoNotUse\_Busines...

Expires in **116** DAYS  
No. 15-4203  
Type Business Registratio...

Expires in **116** DAYS  
No. 15-41534  
Type Business Registratio...

Draft **0**

**Renew**

[View My Licenses](#)

3) Verify information and click Next

Renew License - Business Registration - Beauty Salon \*REQUIRED

1 Type 2 More Info 3 Attachments 4 Review and Submit

#### LICENSE DETAILS

License Type: Business Registration - Beauty Salon

Description: COSMETOLOGY SALON: CE9992472

**Next**

4) Fill out any REQUIRED (\*) information (Not ALL businesses will have required fields). Click Next

---

# of Employees Salaried

---

Hours of Operation

---

Salary Range

---

Alarm System

---

Are there changes to the info listed above?

---

Back Next

5) Upload required State Licenses/Certifications. Click on the + to add document. (Not ALL businesses will have required attachments).

Attachments

State License  
(DBPR)  
Add Attachment

+

Supported: pdf, jpg, png, jpeg,  
gif, tiff, doc, docx, xls, xlsx, text,  
dwg, zip, csv, rtf, dxf, dwf, dwfx,

REQUIRED

State License (DBPR)

Add Attachment

+

Supported: pdf, jpg, png, jpeg,  
gif, tiff, doc, docx, xls, xlsx, text,  
dwg, zip, csv, rtf, dxf, dwf, dwfx,

---

Back Next

This is what the upload process will look like. Once loaded click Next.

Choose File to Upload

21-4966-a3f7-efea495e5dccc/691

Organize New folder

This PC Desktop

Name Date modified

2019\_06\_06\_08\_38\_33 6/6/2019 8:30

Fire 6/6/2019 8:30

DBA 6/6/2019 8:30

Town of Jupiter docs 6/5/2019 2:30

Google Chrome 6/5/2019 8:30

Plan 19-000737-BR Missing 6/4/2019 2:30

Email Cut and Paste 6/4/2019 1:30

Ricks House 5/28/2019 1:30

CSS Registration 5/22/2019 1:30

Copy of Employee Phone List 05 15 19 5/15/2019 3:30

BTR PP 5/7/2019 9:30

File name: All Files (\*.\*)

Open Cancel

Supported: pdf, jpg, png, jpeg, gif, tiff, doc, docx, xls, xlsx, text, dwg, zip, csv, rtf, dxf, dwf, dwfx

REQUIRED

Supported: pdf, jpg, png, jpeg, gif, tiff, doc, docx, xls, xlsx, text, dwg, zip, csv, rtf, dxf, dwf, dwfx

Back Next

#### Attachments

State License (DBPR)

Fire.pdf

Size: 413.15 KB

Remove

State License (DBPR)

Add Attachment

Supported: pdf, jpg, png, jpeg, gif, tiff, doc, docx, xls, xlsx, text, dwg, zip, csv, rtf, dxf, dwf, dwfx

Back Next

#### 6) Review information and click Submit

Years of Service Operated in Town

# of Employees Salaried

Hours of Operation

Salary Range

Alarm System

Business or Owner Exemption

Are there changes to the info listed above?

By selecting NO below, you are agreeing that there have been no changes to your previous year's Business Tax Receipt. If there have been changes, please submit a new application. Examples of changes would consist of: change in Address, Business Name, Classification or Use, Additional Classification or Use, Ownership, etc...

Attachments

State License (DBPR) Fire.pdf

Back Submit

7) No further action is needed - you may exit the portal without submitting payment information. Please check your account after 7 business days to access your 2021 BTR license.

✓ Your license application was submitted successfully.

License Number: BUS-19-5030

Add to Cart

Renew

GIGI'S PET MARKET, LLC

GIGI'S PET MARKET, LLC

- License cannot be printed at this time. License has unpaid fees.

[License Details](#) | [Tab Elements](#) | [Main Menu](#)

#### License Details

<b>License Type:</b>	Business Registration - Retail or Wholesale	<b>District:</b>	Town of Jupiter - All	<b>Applied Date:</b>	07/01/2019
<b>Account Number:</b>		<b>Issued By:</b>	Tax, Business	<b>Period Start Date:</b>	07/01/2019
<b>Status:</b>	Issued			<b>Expiration Date:</b>	09/30/2019
<b>Description:</b>					

Business

Locations

Fees

Inspections

Attachments

Contacts

Holds

Classifications

More Info