

# AWNING

## Please submit/upload plans in PDF format

Please indicate items submitted with a checkmark (√)

Please upload [this Checklist and any Required Forms](#) in **.pdf format** to the appropriate category [<Survey>](#) [<Building Plans>](#) [<Supporting Docs>](#) [<NOA>](#) following the TOJ Naming Convention found in Help Documents

Create online as: **Commercial Awning** or  
**Residential Awning**

1. **Survey**

- a. Showing location of awnings \_\_\_\_\_
- b. Showing setbacks of awnings \_\_\_\_\_

2. **Plans for awning to include:**

- a. Engineered signed/sealed detail provided by FL licensed design professional \_\_\_\_\_
- b. Support specifications \_\_\_\_\_
- c. Dimensions \_\_\_\_\_

3. **Commercial & Multi-Family**

- a. PBC Fire Rescue application and fees required \_\_\_\_\_

4. **Submit**

- a. Fabric/material fire retardant certification for commercial **ONLY** \_\_\_\_\_

5. **Provide sample of**

- a. Fabric/material with color \_\_\_\_\_
  - **MUST** be approved by P&Z

6. **Owner Builder Affidavit** (*if applicable*) \_\_\_\_\_

### **IMPORTANT NOTICE**

**IF RESIDENT LIVES IN DEED RESTRICTED COMMUNITY**

**PLEASE CONTACT HOA TO DETERMINE IF ASSOCIATION APPROVAL IS REQUIRED  
TOJ BUILDING DEPARTMENT CANNOT ENFORCE ASSOCIATION REGULATIONS**

