

BALCONY REPAIR **CONCRETE BALCONIES**

Please submit/upload plans in PDF format

Please indicate items submitted with a checkmark (√)

Condominiums: One permit per **Building** **Townhouses**: One permit per **Dwelling Unit**

Please upload [this Checklist and any Required Forms](#) in **.pdf format** to the appropriate category [<Survey>](#) [<Building Plans>](#) [<Supporting Docs>](#) [<NOA>](#) following the TOJ Naming Convention found in Help Documents

Create online as: **Commercial Alteration** or **Residential Alteration**

1. **Plans** [<Building Plans>](#)

- a. Structural Plans Signed & Sealed with name/address of Architect / Engineer _____
- b. Specifications and scope of work _____

2. **Supporting Documents** [<Supporting Docs>](#)

- a. Special Inspector Application _____

**Valuation of each permit determined by the total value of work
Including material, equipment and labor even when supplied by others**



TOWN OF JUPITER BUILDING DEPARTMENT

210 Military Trail
Jupiter, Florida 33458
(561) 741-2286 ♦ Fax 741-0911

Special Inspector Application

Special Inspector Information: Permit Application No. _____

Special Inspector Name: _____

Professional License or Certification Number: _____

Firm: _____

Project Address: _____

Phone No. _____ Cell _____

Fax No. _____ Email _____

Threshold Inspections

In accordance with FS 553.79 and FBC 5th Edition, the Town of Jupiter requires a special inspector to perform structural inspections on a threshold building pursuant to a structural inspection plan prepared by the engineer or architect of record. The fee owner of a threshold building shall select and pay all costs of employing a special inspector, but the special inspector shall be responsible to the enforcement agency.

Attachments Required:

1. Proof that the special inspector is a person certified, licensed or registered under chapter 471 as an engineer or under 481 as an architect. The architect or engineer of record may act as the special inspector if he or she provides proof that they are on the Board of Professional Engineer's or the Board of Architecture and Interior Design's list of persons qualified to be special inspectors.
2. Qualification statements and copy of licenses of special inspector and all duly authorized representatives.
3. Structural inspection plan prepared by the engineer or architect of record.

Non-Threshold Inspections

In accordance with FBC 5th Edition and project plan specifications, the Town of Jupiter may require a special inspector to perform inspections for structural steel special connections and reinforced masonry structures.

Attachments Required:

1. Proof that the special inspector is a person certified, licensed or registered under chapter 471 as an engineer or under 481 as an architect.
2. Qualification statements and copy of licenses of special inspector and all duly authorized representatives.
3. Structural inspection plan prepared by the engineer or architect of record.

The following individual (s) employed by this firm or me are authorized representatives to perform inspections. *

1. _____ 2. _____
3. _____ 4. _____

* Special Inspectors utilizing authorized representatives shall insure the authorized representative is qualified by education or licensure to perform the duties assigned by the Special Inspector. The qualifications shall include licensure as a professional engineer or architect; graduation from an engineering education program in civil or structural engineering; graduation from an architectural education program; successful completion of the NCEES Fundamentals Examination; or registration as building inspector or general contractor.

ACKNOWLEDGEMENT

Owner's Signature: _____ Permit Holder's Signature _____

Printed Name: _____ Printed Name: _____

License # (if applicable) _____

SPECIAL INSPECTOR:

Registered

Architect or Engineer

Signature of Special Inspector, Embossed Seal, Date

Printed Name of Special Inspector

Address of Special Inspector

State of Florida Registration #

Telephone # _____ Fax # _____ Email _____

Building Official (or designated representative)

Date