

CANOPY FABRIC / FREESTANDING CARPORT

Please submit/upload plans in PDF format

Please indicate items submitted with a checkmark (√)

Please upload [this Checklist and any Required Forms](#) in .pdf format to the appropriate category [<Survey>](#) [<Building Plans>](#) [<Supporting Docs>](#) [<NOA>](#) following the TOJ Naming Convention found in Help Documents

Create online as: [Commercial Alteration](#) or [Residential Alteration](#)

1. **Site Information** [<Survey>](#)

- a. Survey showing location of structure and setbacks _____
- b. Show size of structure on the survey _____

2. **Plans** [<Building Plans>](#)

- a. Engineered signed/sealed detail provided by FL licensed design professional _____
- b. Support structure specifications _____
- c. Dimensions _____

3. **Supporting Documents** [<Supporting Docs>](#)

- a. Commercial & Multi-Family: PBC Fire Rescue application and fees required _____
- b. Submit fabric/material fire retardant certification _____
- c. Provide sample of fabric/material with color _____
 - **MUST** be approved by P&Z _____
- d. Owner/Builder Affidavit, *if applicable* _____

IMPORTANT NOTICE

**IF RESIDENT LIVES IN DEED RESTRICTED COMMUNITY
PLEASE CONTACT HOA TO DETERMINE IF ASSOCIATION APPROVAL IS REQUIRED
TOJ BUILDING DEPARTMENT CANNOT ENFORCE ASSOCIATION REGULATIONS**